

T.R.I.P.
Tuition Reduction Incentive Program

What is **T.R.I.P**

The **Tuition Reduction Incentive Program (TRIP)** is committed to reducing educational cost to parents. Interested parents may order gift certificates from a large roster of merchants who have agreed to return a percentage of the purchase to the school. **That discount is applied directly to your tuition account-** whether you are a current or future parent of a FHS student.

Young parents are urged to consider this program and begin building tuition credits now for when your child is ready to start school. Also if you should move from the Syracuse community, all credits you have accumulated will not be forfeited! Your tuition credits may be;

- Credited to your current tuition balance
- Credited to another FHS family's tuition of your choice
- Credited to the FHS Tuition Assistance Fund

The TRIP program is a volunteer program involves by parents, grandparents and friends of FHS. Through the sale of TRIP certificates, thousands of dollars worth of tuition credits can be accumulated and applied each year, benefiting present and future FHS families. Parents benefit by having their out of pocket tuition expenses reduced. It is without a doubt a **WIN/WIN** situation!

One final thought...Your extended family, friends and acquaintances are also welcome and encouraged to participate in this program and have their credits applied to your tuition account or they may have an account of their own.

Tuition Reduction Incentive Program
Faith Heritage School
Policy and Procedures

Purpose

To provide the families of Faith Heritage School an opportunity to reduce their tuition through the Tuition Reduction Incentive Program. Through the TRIP program, gift/merchandise certificates are purchased from participating food and retail stores at a discount. These certificates are sold at face value to families who participate in the program and the discount is given in the form of tuition credit.

Program policies

1. Anyone establishing a TRIP account **MUST** be familiar with the policies and submit a registration form.
2. The TRIP program will run bi-weekly during the entire year, except for normally scheduled vacations. Dates will be posted on order form.
3. The Account number on your order will be the same as your assigned FHS number on your tuition statement.
4. Family or friends may help you with your TRIP by registering and receiving their own account number. Parents looking to the future and planning for the Christian education of their young children at Faith Heritage School can also participate.
These families will be assigned an account number, the monies earned will be held by Faith Heritage School, and will be credited as a tuition payment when their child is enrolled as a student.
5. All certificate orders must be accompanied by checks made payable to TRIP **We will only accept checks, no cash!!** These checks are non-tax deductible because participants receive dollar for dollar value. The back of the checks will be stamped For Deposit Only. Anyone writing a non-sufficient funds (NSF) check will incur a fee of \$20.00 to be paid to TRIP. After 2 NSF checks tendered on your TRIP account, your TRIP privileges will be suspended for the remainder of the school year.
6. The percentage earned on each participating family's account will be held by TRIP and credited to your tuition account at the end of November and end of May. If your tuition is paid in full for that year, it will be credited to the next years balance. Any discrepancies must be brought to the attention of the TRIP coordinator within two weeks of the statement date.
7. TRIP is offered to promote the education of students at FHS; therefore, the money collected on your account will only be paid to Faith Heritage School for tuition reduction. If your child(ren) no longer attend FHS for whatever reason, the monies held under your account number can be;
 - Credited to your outstanding balance
 - Credited to another family's tuition
 - Credited to Faith Heritage School

Written notice of where the funds are to be credited must be received within 60 days of the child(ren) leaving school; otherwise the funds will be retained by the general TRIP account until distribution to a FHS specific cause.

8. The gift certificates are the same as cash. Neither Faith Heritage School nor TRIP are responsible for lost or misplaced certificates.
9. In no way does Faith Heritage School or the TRIP program endorse the stores listed on the order forms. You must make your own decision whether to purchase from certain stores.
10. Each store has its own policy on change back from certificates. Find out before paying for your purchases and be courteous to store clerks. You can view vendor restrictions on the internet at GLscrip.com
11. Orders may be brought into school up till 3:00pm on the scheduled order date. Orders brought in after 3:00pm will not be processed until the next order date.
12. **Order pick-up:** Orders may be picked up anytime beginning on Tuesday, Noon. If you are having a student pick them up, please note the following;
 - A. If your child is in grade preK-5 we will bring the order to the teacher for distribution.
 - B. If your child is in grades 6-12 the student must pick up the order in the downstairs boardroom and he/she must sign for it.
 - C. Child or Mail; A disclaimer of responsibility form must be signed before certificates will be mailed home or released to your child. These forms will be kept on file. Your Child will only receive the certificates ordered under your family account
 - D. If you want the certificates mailed to you, you must submit an additional \$1. to cover additional postage and padded envelope costs with your order.
13. **Management Fee:** there will be a \$0.50 charge added to each order form to help defray the minor expense of running this program. TRIP is run by volunteers but we have expenses of paper, photocopying, ink, postage (FED-EX) and other unforeseen charges.
14. Your TRIP account can be designated to go in 5 ways;
 - A particular family
 - Faith Heritage School
 - Broken down into percentages:
 - 25% to a family/75% to FHS
 - 50% to a family/50% to FHS
 - 75% to a family/25% to FHS

All monies going to Faith Heritage School will be used by the Board at their discretion for operating expenses, financial aid and TRIP operating expenses.

15. All questions will be directed by E-mail to our Yahoo account TRIPFHS@Yahoo.com or by leaving a message at the office to place in our mailbox. A response will be made as quickly as possible.

