



*Introducing the*  
***Flexible Tuition Program***  
*for Faith Heritage K-12 Families*

**What is Flexible Tuition?**

Faith Heritage School is excited to introduce **Flexible Tuition** to our families. Flexible Tuition allows interested families to apply for a “flexed” tuition rate that is based on a family’s full financial picture. This is an income-based tuition program similar to those used by many private schools & colleges. This program allows families to apply for a flexed tuition that is more in line with the families overall financial picture.

**Why Flexible Tuition?**

Faith Heritage School is committed to making Christian education accessible to more families by providing a flexed rate based on the family’s specific financial situation. Flexible Tuition makes a Faith Heritage School education affordable to many qualified students who may not have otherwise had the opportunity.

**Who can apply?**

Any family may apply for Flexible Tuition if they are concerned about affording the full tuition rate. Many factors are used in determining the tuition amount for the year including but not limited to income, assets & expenses, unusual circumstances, family size, number of attending students and classroom size.

**How much will I get?**

Families that apply for Flexible Tuition will have a tuition rate that is matched to their specific financial condition. As each family is unique, therefore so is the tuition rate. This rate **could range up to 60% off the full tuition rate per student**. Unfortunately, the school is not able to provide Flexible Tuition to every deserving student. We work within the available resources to make the school accessible to as many students and families as possible.

**When should I apply?**

The Flexible Tuition application deadline for returning families in the 2018-2019 school year is March 15, 2018. New families applying to Faith Heritage will be considered upon application after the returning family deadline. Flexible Tuition offerings are limited and granted on a first come first serve basis.

**Where do I apply?**

Applications are submitted directly to [FACTS Management’s Grant & Aid](#), a confidential third-party agency. FACTS evaluates the application based on financial need and criteria set by the school. FACTS then makes a recommendation to the school’s Flexible Tuition team. Families are notified of the tuition level for which they qualify from the school’s financial office. More application details are available on page 3 of this document.

### **Flexible Tuition Policies & Guidelines:**

1. The school shall not use a family's financial situation as a consideration for admissions eligibility.
2. The school shall not discriminate in the administration of the Flexible Tuition policies due to race, color, national origin, gender or age in violation of existing state or federal law.
3. Faith Heritage School makes its Flexible Tuition decision in complete **confidentiality**, both in regard to amount and recipients. In addition, no faculty are involved in the Flexible Tuition Committee nor do they know which students receive Flexible Tuition. In turn, we expect the amount your child receives will not be discussed with other families.
4. If granted, Flexible Tuition covers a percentage of tuition; the school expects that families will fulfill their remaining financial obligations in accordance with our regular payment schedules.
5. Timely submission of the parent's financial statements and information is critical to the Flexible Tuition process. We are unable to grant Flexible Tuition to those with incomplete information. Budgetary restrictions may impact the allocation of awards.
6. We believe that families have the primary responsibility for financing their child's education. It should be understood that lifestyle choices that result in increased expenses or decreased income cannot be underwritten by the Flexible Tuition program and Faith Heritage School. We expect a Christian school education to be among the family's highest priorities for discretionary spending.
7. Flexible Tuition is granted only to families whose school accounts are current. If a family's account lapses after an award is made, then the Flexible Tuition agreement may be revoked or reconsidered.
8. If a parent in a family has chosen not to work, an income of \$21,000 will be assigned for that parent unless there is extenuating circumstances (i.e. the parent is a caregiver of young children or one in need of care due to disability). In this case, the reasons must be stated on the application.
9. If a student's parents are separated or divorced, it is expected that each parent contributes to their student's educational expense. Each parent would then fill out their own application. Should circumstances be such that the parent is not financially co-responsible, then this should be explained on the application.
10. The Flexible Tuition program replaces the financial aid program.

### **FAQ's:**

#### **Do I need to apply to Faith Heritage School to receive confirmation of my Flexible Tuition?**

Yes. Prospective parents may apply for Flexible Tuition at any time; however, the flexible tuition amount will only be processed once the student is accepted to Faith Heritage School.

#### **Once my Flexible Tuition Application is completed, when will I receive confirmation of my tuition rate?**

Typically, within 3 weeks of providing all required information to FACTS Management.

### **Does an application for Flexible Tuition affect a student's chance of admission to the school?**

Admissions requirements are separate from the Flexible Tuition program. Flexible Tuition decisions are based on financial need, class size & budgetary restraints.

### **Do we need to apply every year?**

Yes. To ensure equitable distribution of our resources, and because financial circumstances change, application must be made annually.

### **Are all students who are offered admission also offered Flexible Tuition if the parents qualify?**

Our Flexible Tuition resources are limited. It is important to apply early. We work within the available resources to make the school accessible to as many students and families as possible.

### **What if I don't have my previous year's taxes ready in time for the deadline?**

It is important the Flexible Tuition Committee has all the information on which to base its allocation decisions. Plan to make your tax appointment as early as possible so that you can submit your return by March 15<sup>th</sup>. Adhering to all deadline dates is essential. Failure to provide tax information will result in the Committee's inability to determine or recommend a flexed tuition. Flexible Tuition will not be awarded unless we have received all required paperwork and tax returns. Awards may be revised if all application materials cannot be verified.

### **What if I miss the application deadline?**

Please contact us to see if the Flexible Tuition program is still open for the current school year. Resources are limited. Applications may be accepted after the deadline after all on-time applications have been reviewed and Flexible Tuition amounts have been awarded.

### **If I have more than one student, is there a multi-student discount?**

Yes, there is a multi-student discount available without applying for Flexible Tuition. However, a family with multiple students may choose to apply for the Flexible Tuition program instead, which will take into account the full tuition cost for all students, and the complete financial picture of the family and determine the tuition rate for the family based on all those factors.

## **Applying for Flexible Tuition**

You may apply to FACTS Grant & Aid online at <https://online.factsmgt.com/signin/3M7N3>

Before you begin your application on the FACTS Grant & Aid website, please have the following documents ready. They will need to be uploaded or faxed to FACTS Grant & Aid to supplement your application.

1. Completed 2017 Federal Tax Return including all supporting tax schedules (personal and business).
2. 2017 W-2 forms for all individuals listed on the tax return
3. Documentation for Social Security income & Child Support

**FACTS Grant & Aid**— Phone: 1-866-412-4637 Fax:1-866-315-9264

A non-refundable processing fee of \$30 will be required to submit your Flexible Tuition application.