



Preparing students...heart, soul, strength, and mind.

FHS COVID Communications Plan

*Keeping the Faith Heritage Community
Informed in Coordination with the
Faith Heritage School Reopening Plan 2020*

Edition 1.1 August 7, 2020

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FHS COVID Communications Plan

Effective communication is an important aspect of a healthy school community. Faith Heritage School administrators strive to clearly share all policies, procedures and expectations with our families, and encourage their active participation and input.

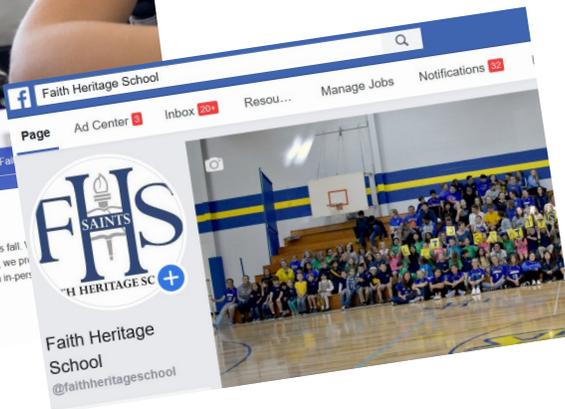
In reopening our school during these unique times, we are aware there will be an even greater need to be diligent in our communications. This plan reflects the need to educate our parents, students, teachers and staff of important health and safety protocols and practices to ensure a healthy return to the classroom, to the best of our ability.

Our intention is to communicate clear expectations and provide continual reminders of best health and safety protocols. We will utilize all communications tools available including email, text alerts, website, social media, and signage.

This plan is a working document and will be updated as needed.



FHS Website



Social Media



FHS App Text Alerts

Communicating the FHS Reopening Plan

- The draft of the Faith Heritage School Reopening Plan was created by the Faith Heritage School Safety Committee, serving as the COVID-19 Task Force. It reflects and considers recommendations from a variety of sources, in accordance with guidance from the Center for Disease Control and the New York State Departments of Health Services and Education.
- FHS Staff/faculty were provided a draft of this plan for their review and comment. They were also asked to review an accompanying survey (7/22/2020). Those materials were then updated and sent to families, faculty, and staff (7/24/2020). Their responses were considered before submitting this document to New York State, and will continue to be considered as we improve this plan.
- The Faith Heritage School Reopening Plan (draft/current edition) is posted on the Faith Heritage School website along with the NYS Reopening Guidance for Religious and Independent Schools booklet created by NYSED. A current edition of the Faith Heritage School Reopening Plan will remain on our website and FHS App for the duration of these protocols.
- An email will be sent to families, faculty and staff acknowledging any alterations to the FHS Reopening Plan and sharing survey data with them.

Training for Faculty & Students

- Training of faculty and staff in adherence to the FHS Reopening Plan will take place prior to the opening of school on our professional development days.
- Faculty and staff will receive a health screening questionnaire and instructions to complete a morning health screening prior to arrival at school.
- Reminders and training refreshers will be given as needed.
- Students will receive training on the protocols on the first day of school, and **ongoing instruction** on safety protocols and hygiene.

School Safety Signage

- Signage will be posted throughout the school reminding the school community of proper protocols in these areas: social distancing, masks, proper hygiene, and other CDC and DOH guidelines.
- Signage will be posted at the student entry doors instructing students on check-point protocols.
- Signage will be posted in every school bathroom encouraging and instructing on proper hand washing.
- Signage will be posted in every classroom encouraging and instructing on proper respiratory hygiene and use of hand sanitizer.
- Signage will be posted on the school main doors alerting visitors to check in to the main office for screening prior to entry.
- Signage will continue to be created as needed to maintain social distancing.

Text Alerts & Social Media

- FHS will utilize our school app to send text alerts to families reminding them to complete their daily screen and temperature check for their child(ren).
- Text alerts will also be utilized periodically to encourage families in various ways: mask reminders; encouragement after successful morning sign-in protocols; appreciation for their diligence in health matters; appreciation for partnering with FHS
- Social media will be used to share stories of the school day, exemplifying good use of social distancing and PPE protocols. Our goal will be to help parents gain a sense of comfort that students are learning, engaging, and growing while maintaining health and safety at school.

Communication Protocol of a Positive COVID case on Campus

- The school nurse will be the main contact upon identification of positive COVID-19 cases. In coordination with administration the proper communications will be sent to the appropriate members of the school community.
- If a student presents with COVID-19 symptoms or develops symptoms while at school, the school nurse will isolate that student while exercising confidentiality.
- The school nurse will contact the student's guardian and request the student be picked up within one hour. 911 services will be utilized as needed for very ill and/or unstable students.
- The school nurse will request that the guardian will contact the family's PCP or call the regional test center triage line (315-464-3979).
- The school nurse will contact Nancy Bailey, Director of Health Services, SCSD (315-465-4145).
- In coordination with school administration, the school nurse will contact parents of students and staff members who were in contact with the symptomatic/asymptomatic positive person and require them to quarantine for 14 days and observe for symptoms.
- The school nurse will continue to follow up with the guardian, and follow the current *CDC guidelines* concerning a return to school:
 - **Non-test based plan (7/29/2020):** Student may not return to school until at least 10 days since the onset of symptoms AND they are fever free for 3 days, AND respiratory symptoms are improved.
 - **Test-based plan (7/29/2020):** Student may not return to school until they are fever free for 3 days, AND respiratory symptoms are improved AND negative results of the FDA Emergency Use Authorized COVID-19 assay tests on two consecutive tests conducted more that 24 hours apart. For students who are asymptomatic at first positive test, testing for release from isolation may begin a minimum of 7 days from first positive test.

ALL MEMBERS of the school community should understand the need for reasonable reporting and transparency in regard to contact with others outside the school who are COVID-19 positive. School community members are asked to consult with their PCP and the school nurse when a known exposure to COVID-19 has occurred. Generally, a period of quarantine and heightened observation are a reasonable response to exposures.